# <u>Europe / Middle East / Africa - Suspension of Service Update 6 - Schedule Change</u>

Update: 04/27/2020 Issued: March 16, 2020

Update 6: April 27, 2020

•

#### Extend market detail for certain markets

•

•

#### **Travel Agency Guidelines**

American Airlines is offering protection for our ticketed customers who may be impacted by the temporary discontinuation of service between the U.S. and Europe / Middle East Africa.

#### Affected Airports:

All airports affected by the temporary discontinuation of service to/from the following countries:

Croatia	Hungary	Netherlands
Czech Republic	Iceland	Poland
France	Ireland	Portugal
Germany	Italy	Spain
Greece	Morocco	Switzerland
		United Kingdom

Please be guided by the following information:

AA (001) Tickets
Agency Procedures for
Service Between the United States
and Europe / Middle East / Africa

All Fares Published/Private/Leisure

Customers Ticketed On/Before:	April 7, 2020	
	Beginning March 1, 2020 through the	
	Suspended Travel Date range for the	
	applicable market	
Effective for Ticketed Travel Dates:		
	See Temporary Suspension of Service	
	— Market Detail for suspended travel	
	dates	
	Now - December 31, <u>2021</u>	
New Travel Dates:	Note: Travel on the new ticket must be completed	
	by December 31, 2021	
	Same day as flight rebooking	
	For possible exceptions on tickets	
	that expire between March 1, 2020	
D : T: L ( O /D (	and September 30, 2020 – See	
Reissue Ticket On/Before:	Extend Travel Rebooking	
	Guidelines	
	See Reissue Policy Information	
	Allowed	
	Change fee is waived Fare difference	
Change Origin / Destination:	applies	
	See Changes to Origin/Destination and	
	Reissue Policy Information	
	Allowed	
Itinerary Changes Maintaining the Same		
Origin and Destination:	See Rebooking - Exception to Fare Rules	
Endorsement Box Requirements	SKCHG/EUSUSP	
(ticket must be exchanged)		
Temporary Suspension of Service -	See Temporary Suspension of Service	
Market Detail	– Market Detail below	
Refund	See Refund Policy for available	
	options	
Customer Control Information	Ensure the customer's telephone contact	
Customer Contact Information:	number and/or email address are updated	
	in the reservation	

## Changes to Origin/Destination – Allowed

•

For identical itineraries, even exchange applies, reissue ticket at original ticketed fare

•

If **original ticketed inventory** is not available, may rebook in an alternate inventory, fare difference will apply. This includes <u>all</u> Basic Economy Fare types.

•

 Basic Economy fares must be rebooked in the applicable Basic Economy inventory

•

Any changes made to origin/destination must be allowed within the fare rule, (ie. change to Country of Origin and/or Entity), fare difference applies

- •
- •

Changes to Stopover city are permitted, fare difference applies

- •
- •

Effective for exchanges beginning March 23, 2020, if the new itinerary price is lower than the price on the original ticket, the residual amount may be refunded by:

•

0

ARC agencies may issue residual value as an MCO

0

0

BSP agencies may apply for the residual value voucher through their BSPLink Refund Application (RA)

0

The voucher will be issued in the name of the person on the ticket and mailed to the agency

-

.

.

## Reissue Policy Information

•

American Airlines will waive change fees and travel agents may rebook and reissue tickets provided the below guidelines are met and applied:

•

•

Affected itinerary includes flights on: AA, AA\*/AY, AA\*/BA, AA\*/IB, AA\*/JL, AA\*/QF

•

0

0

Ticket issued on the following ticket stock: AA 001 stock only

Applies to AA\*/JB and AA\*/oneworld flights

•

0

For ticketed travel to/from CMN/CAS, protect valid on AA\*/JB flights only

0

•

The first departure flight is more than 3 hours away

•

•

Coupon status must be OK on the affected flight segment

•

•

More than one change allowed within the suspension dates; additional fare collection may apply

•

•

Original issuing agency responsible for ticket reissue

•

•

Ticket Revalidation not permitted

•

•

When changes to the outbound travel occur, the unaffected return date may be changed to protect the original length of the trip.

•

0

The return travel must be booked in the original class of service (inventory) and processed at the same time of the initial exchange

0

•

Changes to country of origin or entity are subject to the reissue rules of the ticketed fare. This includes any applicable additional collection, change fee only is waived

•

•

Basic Economy Short-haul or Long-haul must be rebooked in the appropriate Basic Economy inventory and may only be applied towards the purchase of another Basic Economy fare

•

Note: Please ensure the above procedures are accurately followed to prevent debit memo issuance

### Rebooking - Exception to Fare Rules

When exchanging the ticket using the same origin and destination, all fare rules apply except for the following:

Note: Changes to the connection city within the fare rule routing are allowed

•

Advance Purchase requirement waived

- •
- •

Minimum/Maximum Stay requirement waived

- •
- •

Change Fee waived, process as an even exchange

•

0

If same inventory results in a higher fare, use fare on original ticket and process as even exchange

0

May change the return as long as it is booked in the original ticketed inventory and occurs at the same time of the exchange

0

0

Note: Changes to the connection city within the fare rule routing are allowed.

 $\circ$ 

0

0

#### Endorsement Box Requirement

#### **Endorsement Box Policy**

Annotate new ticket with:

SKCHG/EUSUSP

The above annotation is only required on the new ticket and supersedes required verbiage for the fare ticketed

Reissue: New ticket will have the same fare/fare basis as original ticket

Penalty: Change fee does not apply

#### **Group Tickets**

Please contact Group and Meeting Travel or the Meeting Services Desk for assistance

#### Refund Policy

Note: To qualify for refund, customer must have been Holding Confirmed (HK) at the time of the suspension

#### **Schedule Change – Flight is Canceled Refund Request**

### Type of Fare

## Agency Procedures for Suspension of Service between U.S. and Europe / Middle East / Africa

Travel agencies may refund to original form of payment:

- Non-Refundable Fare
- Refundable Fare with cancellation Fee
- Basic Economy Fare
- Bulk/Opaque Fare Note:
   Tickets issued as Bulk (BT zero dollar ticket) must be referred back to the wholesaler/consolidator for refund, or may request refund from www.refunds.aa.com
- Tickets will be refunded to the original form of payment (FOP)
- Cancellation Penalty Fee and Change Fee is waived

Note: If the ticketed flight falls within the Effective Travel Dates, the ticket is eligible for refund

 If not already cancelled, be sure to cancel the space prior to submitting for refund

#### Refund in GDS

## ARC/IAR - Refund Exchange Notice (REN) and/or BSPLink - Refund Application (RA) Request must reflect:

#### U.S. agencies processing through ARC:

- Preferred Method: process through your GDS
- If unable to process through your GDS: may submit through ARC/IAR Refund Exchange Notification (REN) using the waiver code: SCREND/EUSUSP

#### International agencies processing through BSPLink:

- Preferred Method: process through your GDS
- If unable to process through your GDS: may submit through BSPLink Refund Application (RA) using the waiver code: SCRFND/EUSUSP

Penalty: Change fee does not apply

Note: If the ticket has been exchanged by American as an INVOL submit the refund request directly with American. Refer to American Airlines Refunds.

#### Temporary Suspension of Service – Market Detail

\*Note: Suspended Travel Dates are subject to change

Region	Affected	U.S. Airport	Suspended Travel Dates*
rtegion	Allecteu		

	Airport		
France	CDG	DFW	Now through June 3, 2020
		JFK / MIA / PHL	Now through July 6, 2020
Germany	MUC	CLT	Now through July 6, 2020
	FRA	CLT	Now through October 24, 2020
		DFW	Now through June 3, 2020
Greece	ATH	ORD	Now through June 3, 2020
Iroland	DLID	DFW / ORD	Now through June 3, 2020
Ireland	DUB	PHL	Now through October 6, 2020
Italy:	FCO	PHL	Now through October 23, 2020
Italy	MXP	JFK / MIA	Now through October 23, 2020
Netherlands	AMS	DFW	Now through June 3, 2020
Netherlands		PHL	Now through October 6, 2020
	BCN	ORD	Now through July 6, 2020
Spain	DON	JFK / MIA	Now through October 23, 2020
Spairi	MAD	JFK / MIA / PHL	Now through July 6, 2020
	IVIAD	DFW	Now through May 6, 2020
Switzerland	ZRH	PHL	Now through July 6, 2020
United Kingdom	LHR	CLT / JFK / RDU	Now through July 6, 2020
		ORD / PHL	Now through June 3, 2020
		BOS	Now through October 23, 2020
	MAN	PHL	Now through October 24, 2020

## Additional Suspensions for Summer Season

Region	Affected Airport	U.S. Airport	Service Information
Croatia	DBV	PHL	Service not available at this time
Czech Republic	PRG	ORD / PHL	Service not available at this time
Germany	TXL	PHL	Service not available at this time
Hungary	BUD	ORD / PHL	Service not available at this time
Iceland	KEF	PHL	Service not available at this time

Ireland	SNN	PHL	Service not available at this time
Italy	VCE	ORD / PHL	Service not available at this time
Morocco	CMN	PHL	Service not available at this time
Poland	KRK	ORD	Service not available at this time
Portugal	LIS	PHL	Service not available at this time
United Kingdom	EDI	PHL	Service not available at this time

Updated: 2020-04-27 12:43 | Created: 2020-03-20 14:43