



HKGSSU 20-002/GI  
03 April 2020

**TO: All BSP Agents**  
**SUBJ: Suspension of In-Town Check-In service (ITCI) at Hong Kong & Kowloon station**

Please be inform that In-Town Check-In Service (ITCI) will be suspended from April 06, 2020 until further notice due to the impact of the new coronavirus (Covid-19)

All passengers on JAL flights should proceed to airport to complete the check-in and baggage acceptance procedures. Airport check-in time will start from 2hours and 30minutes to 60 minutes before departure time.

Thank you for your understanding and cooperation.

Passenger Sales & Marketing  
Hong Kong, Macau & Southern China  
Japan Airlines Co., Ltd.  
(Incorporated of Japan)