

申请全退流程 请参照模板填写

申请提交的票，务必是有效的票，即使当地办事处批复了，但最终也要收到总部的ADM 罚单。

发送邮箱与表格填写的邮箱务必一致，再次咨询务必用回原来的邮箱。请勿用不同的邮箱重复提交同样的申请。

填写后，以原表格的模式发回给 canswtg@thaiairways.com.cn; cansw_stg@thaiairways.com.cn; cansw_wtg@thaiairways.com.cn

提交申请时请如实注明客票是否有误机

邮件的抬头或内容部分最好写上所申请的退票号，以便一目了然查找。

表格的内容务必完整，参考样板

发送之前，务必检查清楚，以免不合，一律驳回。

请转告贵公司内部的相关同事



Thai Airways International Public Company Limited Beijing Office

REFUND AUTHORITY

退款授权书

* Please attached this letter as supporting document of refund to BSP

请将此退款授权书作为退票时的附件，一并交送至BSP

* This form will not effective without the signature and company stamp of TG

此授权书在经由泰航广州办事处票务部员工核算签名后并加盖泰航广州办事处公章后才可生效

DOCUMENTS NUMBER 退款票证编号

DOI出票日期

PASSENGER NAME 乘客姓名

DOD出发日期

USED TRANSPORTATION 已用航段

DATE 日期

FLIGHT NO. 航班号

REASON FOR REFUND 退票理由说明

航司填

REFUND TO ISSUED AGENT 退款至出票代理人(名称)

AGENT IATA CODE 代理人IATA编号

AGENT CONTACT INFOMATION 代理人联系信息+邮:

REFUND CALCULATION 退款详细金额

FARE PAID 原付票款金额

FARE USED 已用航段金额

GROSS REFUND 退票款金额

REFUND TAX 退税金额

DEDUCT COMMISION 扣除手续费

OTHER DEDUCTION 其他减项

NET REFUND 退款总额

TKTS QTS 退票数量

TOTAL NET REFUND 退款总净额

VERIFIED BY (FUNC.CODE/SIGN/DATE)

CANSWTG

CANHATG

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DOCUMENTS NUMBER 退款票证编号 217 XXXXXXXX **DOI 出票日期** 2/Nov/2016

PASSENGER NAME 乘客姓名 ZHANG/SAN MS **DOD 出发日期** 6/Nov/2016

USED TRANSPORTATION 已用航段

DATE 日期 **FLIGHT NO. 航班号** **ROUTING 航段**

REASONS FOR REFUND 退款理由说明

航司填

REFUND TO ISSUED AGENT 退款至出票代理人(名称) UNIVERSAL XIANG TENG INTERNATIONAL AIR SERVICE COMPANY

AGENT IATA CODE 代理人IATA编号 08-3 14585

AGENT CONTACT INFOMATION 代理人联系信息+邮 010-57746923 刘欣 心心 <2502937956@qq.com>

REFUND CALCULATION 退款详细金额

FARE PAID 原付票款金额	CNY 1,980	FARE USED 已用航段金额	CNY 0
GROSS REFUND 退票款金额	CNY 1,980		
REFUND TAX 退税金额	CNY 100	CN CNY 90	_____
		E7 CNY 7	_____
		G8 CNY 3	_____
DEDUCT COMMISSION 扣除手续费	CNY 0.00		
OTHER DEDUCTION 其他减项	CNY 0.00		
NET REFUND 退款总额	CNY 2,080.00		
TKTS QTS 退票数量	1		
TOTAL NET REFUND 退款总净额			2080

VERIFIED BY (FUNC.CODE/SIGN/DATE)

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DOCUMENTS NUMBER 退款票证编号	<u>217 1078402303-04</u>	DOI 出票日期	<u>12/Oct/2016</u>
PASSENGER NAME 乘客姓名	<u>1.WU/CHEN MS PANG/JIANG MR</u>	DOD 出发日期	<u>6/Nov/2016</u>
USED TRANSPORTATION 已用航段			
DATE 日期	FLIGHT NO. 航班号	ROUTING 航段	
REASONS FOR REFUND 退款理由说明			
航司填			
REFUND TO ISSUED AGENT 退款至出票代理人(名称) <u>BEIJING CTrip AIR SERVICE COMPANY</u>			
AGENT IATA CODE 代理人IATA编号	<u>08-3 09560</u>		
AGENT CONTACT INFOMATION 代理人联系信息	<u>zxf张晓凤(南通) <xiaofeng.zhang@Ctrip.com></u>		

REFUND CALCULATION 退款详细金额

FARE PAID 原付票款金额	CNY 1,680	FARE USED 已用航段金额	CNY 0
GROSS REFUND 退票款金额	CNY 1,680		
REFUND TAX 退税金额	CNY 1,068	CN CNY 90	E7 CNY 14
		YQ CNY 944	
		TS CNY 20	
DEDUCT COMMISION 扣除手续费	CNY 0.00		
OTHER DEDUCTION 其他减项	CNY 0.00		
NET REFUND 退款总额	CNY 2,748.00		
TKTS QTS 退票数量	2		
TOTAL NET REFUND 退款总净额	CNY 5,496.00		

VERIFIED BY (FUNC.CODE/SIGN/DATE)

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