## **Business Development Memo**

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Approved by: LI Dianchun Endorsed by: Terence LEUNG Handled by: Christopher FUNG

From: Business Development - Distribution Channel

To: Hong Kong Airlines sales agents

Copy: Commercial Director/Deputy Commercial Director/Hong Kong Airlines Sales Offices/RM

## 香港航空嬰兒乘客訂票要求

由即日起,香港航空要求所有與成人同行而不佔座嬰兒乘客,必須在到達機場前開具嬰兒機票並強制性輸入 SSR INFT。例如: SSR INFT 5 months old。

未能遵守此條款者,香港航空機場職員有權拒絕讓有關嬰兒乘客登機。香港航空亦不會接受在機場現場 GO SHOW 之嬰兒乘客。

## **Infant Booking Requirement on All Hong Kong Airlines Flight**

With immediate effect, infant traveling with adult passenger without occupying seat need to be ticketed and insert passenger type code under SSR field in PNR prior to check-in at airport. For instance: SSR INFT 5 months old.

For those fail to comply, Hong Kong Airlines staff at airport check-in counter will not up-lift infant passenger on flight. Hong Kong Airlines will not accept go show infant traveling with ticketed passengers on board the flight.